

St. Michael and All Angels Church, Helensburgh

Notes in Lieu of Minutes of Annual General Meeting of Constituent Members of the Congregation

Sunday, 6 December 2020

AGM Business

In accordance with the St Michaels Constitution, the 4 key decisions required from an AGM are as follows:

- Election of Vestry Members. Up to 3 vacancies to be advertised.
- Election of Lay Rep, Standby Lay Rep and 2nd Stand-by Lay Rep
- Presentation of TAR and Accounts
- Appointment of Independent Examiner.

Restrictions on AGM 2020

Restrictions to gatherings imposed as a result of covid19 precluded an AGM being held in the traditional manner.

Following a vestry decision, all relevant information regarding the AGM was made available to allow congregational input. The following information was therefore displayed on the St Michaels website with paper copies at the back of the church from 7th November:

- AGM 2020 Agenda with explanatory notes.
- Minutes of the AGM 8th December 2019.
- Trustees Annual Report (TAR) and accounts for FY ending 31st August 2020.
- Election proforma offering an opportunity for up to 3 new Vestry members.
- Election proforma for the post of Lay Representative, Stand-by Lay Rep and 2nd Stand-by Lay Rep.

A deadline of 30th November was set for congregational input. The process was clearly advertised by the Rector at the end of each service between 7th November and 29th November.

Summary of AGM decisions

Vestry

Jane Davies and David Ronald retired from the Vestry.

Beth McLeod (proposed by Richard Smith, seconded by Gerry Quickfall) and Sammy Harris (proposed by Gerry Quickfall, seconded by Richard Smith) were elected as new Vestry members.

Lay Representatives

Richard Horrell (proposed by James Ashby, seconded by Joy Michie) was re-elected as Lay Rep.

Richard Smith (proposed by James Ashby, seconded by Joy Michie) was re-elected as stand-by Lay Rep.

Margaret Wardill (proposed by Nick Davies, seconded by Richard Smith) was re-elected as 2nd stand-by Lay Rep.

TAR and Accounts

50 printed copies of the TAR and Accounts were available at the back of the church and on the church website. Although not all had been up-lifted by 6th December, no questions had been raised and they were therefore considered to have been duly presented.

Appointment of Independent Examiner

The Hon Treasurer had reported her satisfaction with Caroline Kerr, with whom she had enjoyed working. Caroline Kerr was therefore re-appointed as our Independent Examiner for the current FY.

Any other Competent Business

No issues had been raised by the congregation.

The Rector delivered his report from the pulpit during the 1030 service on Sunday 6th December. The Vestry Secretary briefly summarised the key decisions as outlined above in an announcement at the end of the service.

AGM 2020 was then declared complete.

N Davies

Vestry Secretary

7th December 2020